

Role of Sleep-in Support

As a bank or sleep-in team member, you should always be professional and work within DYSS policies and procedures. We expect you to be able to comply with the job specification outlined in the Children & Young Person Worker Job Description.

Importantly as you may infrequently work at the home, it is important that you create time to read information about the home and residents since your last shift and that you can form an appropriate rapport with service users with whom you may not have the time to get to know well.

We anticipate that the first hour and last half hour of a sleep-in shift will be busy.

Particulars:

Shifts: 22:00 - 07:00

Hours: Bank, zero hours

Location: Specified Home

Salary: Hourly rate at national working wage plus annual leave, paid at 12.07% of your hourly rate

Example salary 2020 £8.21 ph plus 12.07% at £0.99

£82.80 per shift

You are at the home to offer help and support in an emergency.

When you arrive you will:

- ★ Locate the House phone and keep this with you
- ★ Check that the house is secure (doors locked, closed windows etc)
- ★ Let residents know you are here, (how you do this will be guided by information about individuals)
- ★ Tidy up if required, paying particular attention to any urgent H&S issues, the kitchen and bathroom.
- ★ Read young people's files
- ★ Check every resident is where they should be and follow each individual's curfew and missing agreements
- ★ If guided to report someone missing when following their curfew / missing agreement, record this information in an incident report and text on call the police incident number and initials of the resident.
- ★ Update records, this includes individual contact logs, daily log, incident reports.
- ★ Put the bins out on a Sunday night (this day may differ during national holidays)
- ★ Follow all emergency procedures

Remain at the home for the duration of your shift

Before leaving in the morning you will:

- ★ If asked, provide wake up calls/text/knocks for residents in the morning.
- ★ Make sure your recording is up to date, this includes individual contact logs, daily log, incident reports.
- ★ If a resident was missing, check their bedroom and the house before leaving and update the police.
- ★ Update on call with information by text if you have written an incident report.